



CITY OF AMHERST, OHIO

OFFICE OF THE
CLERK OF COUNCIL
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Council Committee Meeting Schedule for November 6, 2017:

Agenda requests and committee meeting schedules:

- A-17-53 Finance Establish salary for Auditor for the years 2018, 2019, 2020 and 2021**
- A-17-54 Finance Establish salary for Treasurer for the years 2018, 2019, 2020 and 2021**
- A-17-55 Finance Establish salaries for members of Council for the years 2018 and 2019**
- A-17-56 Finance Establish salary for Clerk of Council for the years 2018 and 2019**
- A-17-57 Finance Re-appropriate fund for various account in the Police Department**
- A-17-58 Comm. Devel. Resolution appointing Mayor of the City of Amherst to serve on the Amherst Township Joint Economic Development District Board of Directors as required by Ordinance 0-17-30**
- A-17-59 Finance Establish the salaries and benefits for the Amherst Fire Dept. effective January 1, 2018**
- A-17-60 Utility Authorizing and directing the Safety/Service Director to solicit bids to supply the city with gasoline and diesel fuel; and authorizing and directing the Safety/Service Director to award the contract for such products to the lowest responsive and responsible bidder.**

**Finance November 6, 2017 at 7:00 p.m. A-17-53, A-17-54, A-17-55, A-17-55, A-17-56
A-17-57. A-17-59**

Community Development Committee November 6, 2017 following the Finance Committee Meeting A-17-58

Utility November 5, 2017 following the previous meetings, A-17-60

The remainder of Council Committee Meetings for November 6, 2017 are cancelled

**Olga Sivinski
Clerk of Council**

City of Amherst
Request for Legislative Action Report

Agenda Number A - A-17-53
Committee Finance

Date: October 16, 2017

Submitted by: Mark Costilow, Mayor

Subject: An Ordinance establishing the salaries for the Auditor for the years 2018, 2019, 2020, and 2021.

Amount: \$

Account #:

Information: Attached

RECEIVED: 10-17-17

CLERK: 90

RECEIVED: _____

PRESIDENT: 
John Dietrich, Council President

Referred to the following committee:

- Finance/Grants ✓
- Building & Lands _____
- Streets _____
- Community Development _____
- Executive & Insurance _____
- Ordinance _____
- Utilities _____
- Recycling _____
- Technology _____
- Police & Fire _____
- Annexation _____
- Committee of the Whole _____
- Special Committee _____

Final Action Taken by Committee:

Signature of Chairperson

ORDINANCE NO. O-17-_____

AN ORDINANCE ESTABLISHING THE SALARY FOR THE AUDITOR OF THE CITY OF AMHERST FOR THE YEARS 2018, 2019, 2020, AND 2021.

WHEREAS, THE Finance Committee of the Council of the City of Amherst, Ohio at its meeting held _____ determined the necessity to update the compensation for the position of Auditor for the City of Amherst, Ohio.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Amherst, County of Lorain, and State of Ohio:

SECTION 1. SALARY. That the salary for the Auditor of the City of Amherst shall be as follows:

<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$17,340.00	\$17,600.10	average of the OPBA and AFSCME contracts	

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meeting open to the Public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage and approval.

1st reading _____
2nd reading _____
3rd reading _____

John S. Dietrich, President of Council

APPROVED

PASSED _____

Mark Costilow, Mayor

ATTEST _____

Approved as to form by:

City of Amherst
Request for Legislative Action Report

Agenda Number A - A-17-54
Committee Finance

Date: October 16, 2017

Submitted by: Mark Costilow, Mayor

Subject: An Ordinance establishing the salaries for the Treasurer for the years 2018, 2019, 2020, and 2021.

Amount: \$

Account #:

Information: Attached

RECEIVED: 10-17-17

CLERK: 

RECEIVED: _____

PRESIDENT: 
John Dietrich, Council President

Referred to the following committee:

- Finance/Grants
- Building & Lands _____
- Streets _____
- Community Development _____
- Executive & Insurance _____
- Ordinance _____
- Utilities _____
- Recycling _____
- Technology _____
- Police & Fire _____
- Annexation _____
- Committee of the Whole _____
- Special Committee _____

Final Action Taken by Committee:

Signature of Chairperson

ORDINANCE NO. O-17-_____

AN ORDINANCE ESTABLISHING THE SALARY FOR THE TREASURER OF THE CITY OF AMHERST FOR THE YEARS 2018, 2019, 2020, AND 2021.

WHEREAS, THE Finance Committee of the Council of the City of Amherst, Ohio at its meeting held _____ determined the necessity to update the compensation for the position of Treasurer for the City of Amherst, Ohio.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Amherst, County of Lorain, and State of Ohio:

SECTION 1. SALARY. That the salary for the Treasurer of the City of Amherst shall be as follows:

<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$17,340.00	\$17,600.10	average of the OPBA and AFSCME contracts	

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meeting open to the Public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage and approval.

1st reading _____
2nd reading _____
3rd reading _____

John S. Dietrich, President of Council

APPROVED

PASSED _____

Mark Costilow, Mayor

ATTEST _____

Approved as to form by:

City of Amherst
Request for Legislative Action Report

Agenda Number A - A-17-55
Committee Finance

Date: October 16, 2017

Submitted by: Mark Costilow, Mayor & John Dietrich, Council President

Subject: An Ordinance establishing the salaries for the members of Council for the years 2018 and 2019.

Amount: \$

Account #:

Information: Attached

RECEIVED: 10-17-17

CLERK: 

RECEIVED: _____

PRESIDENT: 
John Dietrich, Council President

Referred to the following committee:

Finance/Grants

Building & Lands _____

Streets _____

Community Development _____

Executive & Insurance _____

Ordinance _____

Utilities _____

Recycling _____

Technology _____

Police & Fire _____

Annexation _____

Committee of the Whole _____

Special Committee _____

Final Action Taken by Committee:

Signature of Chairperson

Anthony R. Pecora, Director of Law

Filed with the Mayor: _____

ORDINANCE NO. O-17-_____

AN ORDINANCE ESTABLISHING THE SALARIES FOR THE MEMBERS OF COUNCIL FOR THE YEARS 2018 AND 2019.

WHEREAS, the Finance Committee, at its regular meeting of _____ recommended that Council establish the annual salary of the members of Council of the City of Amherst for the years 2018 and 2019.

NOW, THEREFORE, be it ordained by the Council of the City of Amherst, County of Lorain, and State of Ohio:

SECTION 1: That the annual salaries for the members of Council are hereby established as follows:

	<u>2018</u>	<u>2019</u>
Council President	\$7,603.24	\$7,717.29
Council at Large	\$6,784.85	\$6,886.62
Ward Council	\$6,784.85	\$6,886.62

SECTION 2: That the salaries for 2018 shall be effective January 1, 2018 through December 31, 2018, and those for the year 2019 shall be effective January 1, 2019 through December 31, 2019.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

1st reading _____
2nd reading _____
3rd reading _____

John S. Dietrich, President of Council

PASSED _____

APPROVED

ATTEST _____

Mark Costilow, Mayor

Approved as to form by:

City of Amherst
Mark Costilow, Mayor
John Jeffreys, Safety Service Director

Memorandum

Date: October 16, 2017

To: Council

RE: An Ordinance establishing the salaries for the council president, members of council, clerk of council, treasurer and auditor for the years 2018 and 2019.

Pursuant to the attached agenda requests we are recommending that the annual salaries and wages for the above listed positions be increased. The percentage of increase mirrors the current union contracts, which sets the increase of the City employees.

The increase is 2% for 2018 and 1 ½% for 2019. The annual salaries will be as follows:

	<u>2018</u>	<u>2019</u>
Council & Council at Large	\$ 6,784.85	\$ 6,886.62
Council President	\$ 7,603.24	\$ 7,717.29
Council Clerk	\$21,470.59	\$21,792.65
Treasurer	\$17,340.00	\$17,600.10
Auditor	\$17,340.00	\$17,600.10

Should you have any questions please feel free to contact us.


Mark Costilow, Mayor


John Dietrich, Council President

City of Amherst
Request for Legislative Action Report

Agenda Number A - A-17-56
Committee Finance

Date: October 16, 2017

Submitted by: Mark Costilow, Mayor & John Dietrich Council President

Subject: An Ordinance establishing the salary for the Clerk of Council for the years 2018 and 2019.

Amount: \$

Account #:

Information: Attached

RECEIVED: 10-17-17

CLERK:

U

RECEIVED: _____

PRESIDENT:

Olga Sivinski
John Dietrich

John Dietrich, Council President

Referred to the following committee:

Finance/Grants ✓

Building & Lands _____

Streets _____

Community Development _____

Executive & Insurance _____

Ordinance _____

Utilities _____

Recycling _____

Technology _____

Police & Fire _____

Annexation _____

Committee of the Whole _____

Special Committee _____

Final Action Taken by Committee:

Signature of Chairperson

ORDINANCE NO. O-17-_____

AN ORDINANCE ESTABLISHING THE SALARY FOR THE CLERK OF COUNCIL FOR THE YEARS 2018 AND 2019.

WHEREAS, the Finance Committee, at its regular meeting of _____ recommended that the salary of the Clerk of Council be established;

NOW, THEREFORE, be it ordained by the Council of the City of Amherst, County of Lorain, and State of Ohio:

SECTION 1: That the annual salary for the Clerk of Council shall be \$21,470.59 for calendar year 2018 and \$21,792.65 for the calendar year 2019 based on a 23 hour work week.

SECTION 2: That the above salary payable to the Clerk of Council shall be inclusive and, except for sick time benefits and other benefits required by law and mandatory contributions by the City of Amherst to the Public Employees Retirement System, the Clerk of Council shall be entitled to no other benefits.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

1st reading _____
2nd reading _____
3rd reading _____

John S. Dietrich, President of Council

PASSED _____

APPROVED

ATTEST _____

Mark Costilow, Mayor

Approved as to form by:

Anthony R. Pecora, Director of Law

Filed with the Mayor: _____

CITY OF AMHERST
REQUEST FOR LEGISLATIVE ACTION

AGENDA REQUEST A-17-57

COMMITTEE Finance

DATE: October 18, 2017

SUBMITTED BY: David Kukucka, Auditor *DK*

SUBJECT: Re-appropriate funds for various accounts in the Police Department.

SEE ATTACHED APPENDIX A

INFORMATION ON SUBJECT: Re-appropriation of funds in various accounts is needed due to larger than anticipated part-time payroll and related PERS & Medicare, increased equipment costs for cruisers and repairs and maintenance expenses, declaring an emergency.

RECEIVED ON 10-18-17 CLERK *[Signature]*
RECEIVED ON _____ PRESIDENT *[Signature]*

REFERRED TO THE FOLLOWING COMMITTEE:

- FINANCE/GRANTS
- BUILDING AND LANDS _____
- STREETS _____
- COMMUNITY DEVELOPMENT _____
- EXECUTIVE AND INSURANCE _____
- ORDINANCE _____
- UTILITIES _____
- RECYCLING _____
- CABLE TELEVISION _____
- POLICE AND FIRE _____
- ANNEXATION _____
- COMMITTEE OF THE WHOLE _____
- SPECIAL COMMITTEE _____

Final Action Taken by Committee:

SIGNATURE OF CHAIRPERSON

Appendix A - Re-Appropriations

From Account #	Account Name	Amount	To Account #	Account Name	Amount
Police Department					
100-1001-52111	Salaries & Wages	\$ 50,000.00	100-1001-52113	Part-Time Wages	\$ 50,000.00
100-1001-52125	Workers Compensation	\$ 22,000.00	100-1001-52121	PERS & Medicarw	\$ 12,000.00
			100-1001-52403	Repairs & Maintenance	\$ 5,000.00
			100-1001-52404	New Equipment & Fixtures	\$ 5,000.00
		<u>\$ 72,000.00</u>			<u>\$ 72,000.00</u>

City of Amherst
Request for Legislative Action Report

Agenda Number A - A-17-58
Committee Common Council

Date: October 16, 2017

Submitted by: John Jeffreys, Safety Service Director

Subject: A Resolution appointing the Mayor of the City of Amherst to serve on the Amherst Township-City of Amherst Joint Economic Development District Board of Directors as required by Ordinance O-17-30.

Amount: \$

Account #:

Information: Attached

RECEIVED: 10-17-17

CLERK:

OS
Olga Sivinski

RECEIVED: _____

PRESIDENT:

John Dietrich
John Dietrich, Council President

Referred to the following committee:

Finance/Grants _____

Building & Lands _____

Streets _____

Community Development _____

Executive & Insurance _____

Ordinance _____

Utilities _____

Recycling _____

Technology _____

Police & Fire _____

Annexation _____

Committee of the Whole _____

Special Committee _____

Final Action Taken by Committee:

Signature of Chairperson



John Jeffreys, Safety Service Director

Memorandum

Date: October 16, 2017

To: Council

RE: A Resolution appointing the Mayor of the City of Amherst to serve on the Amherst Township-City of Amherst Joint Economic Development District board as required by contract.

Council,

Per the recently agreed upon contract (O-17-30) between Amherst Township and the City of Amherst regarding the Joint Economic Development District, the City must appoint a member to serve on the Board of Directors.

I am requesting that Council appoint the Mayor to serve on the Board of Directors for an initial term of one (1) year as stated in the contract.

Please call with any questions.

A handwritten signature in black ink, appearing to be "John Jeffreys".

John

A larger handwritten signature in black ink, appearing to be "John Jeffreys".

City of Amherst
Request for Legislative Action Report

Agenda Number A - 17-59
Committee FINANCE

Date: October 23, 2017

Submitted by: Mark Costilow, Mayor

Subject: An Ordinance to establish the salaries and benefits for the Amherst Fire Department effective January 1, 2018; and repealing all Ordinances in conflict herewith.

Amount: \$

Account #:

Information: to follow

RECEIVED: 10-23-17

CLERK: [Signature]

RECEIVED: _____

PRESIDENT: [Signature]
John Dietrich, Council President

Referred to the following committee:

- Finance/Grants
- Building & Lands _____
- Streets _____
- Community Development _____
- Executive & Insurance _____
- Ordinance _____
- Utilities _____
- Recycling _____
- Technology _____
- Police & Fire _____
- Annexation _____
- Committee of the Whole _____
- Special Committee _____

Final Action Taken by Committee:

Signature of Chairperson

City of Amherst
Request for Legislative Action Report

Agenda Number A - A-17-60
Committee Utilities

Date: October 23, 2017

Submitted by: Mark Costilow, Mayor


Subject: An Ordinance authorizing and directing the Safety Service Director to solicit bids to supply the city with gasoline and diesel fuel; and authorizing and directing the Safety Service Director to award the contract for such products to the lowest responsive and responsible bidder.

Amount: \$

Account #:

Information:

RECEIVED: 10-23-17

CLERK: 

RECEIVED: _____

PRESIDENT: 
John Dietrich, Council President

Referred to the following committee:

Finance/Grants _____

Building & Lands _____

Streets _____

Community Development _____

Executive & Insurance _____

Ordinance _____

Utilities ✓ _____

Recycling _____

Technology _____

Police & Fire _____

Annexation _____

Committee of the Whole _____

Special Committee _____

Final Action Taken by Committee:

Signature of Chairperson