

AMHERST INCOME TAX DEPARTMENT
480 Park Ave
Amherst, OH 44001
Phone (440) 988-4212 Fax (440) 988-3749
Email: incometax@amherstohio.org

NON-RESIDENT BUSINESS/CONTRACTOR REGISTRATION

Pursuant to Amherst City Income Tax Codified Ordinances, Chapter 192 and Ohio Revised Code Chapter 718, each non-resident employer doing business within the city for a period of more than 20 days is required to deduct the tax of **1.5%** from the gross wages of their employees beginning on the 21st day. This amount will be remitted on a quarterly or monthly basis to the address above. A net profit tax return at the end of your fiscal year shall be filed with the same entity.

Business Name: _____ Fed ID or SSN: _____
DBA: _____ Fiscal Yr End: _____
Address: _____ Type of Ownership:
_____ Individual _____ LLC
Phone #: (____) _____ _____ Corporation _____ Partnership

Number of Employees working within city limits: _____
Type of Job: _____ Continuous _____ Temporary: Job Start Date _____ Approx End Date _____
Job Site: _____

Send Withholding Forms To: _____ Send Net Profit Forms To: _____

Will remit withholding _____ monthly _____ quarterly

Signature Date

Most contractors must also be registered with the City of Amherst Building Department. For information concerning this requirement, contact the Building Department at (440) 988-3734.

This certificate of registration may be revoked by the Income Tax Division for failure by the contractor to remain current in the filing of required tax documents or for failure to remain current in the required payment of taxes.