

City of Amherst, Ohio

Year: _____

_____ Quarter Withholding

**FILE WITH: City of Amherst, Ohio
Income Tax Department
480 Park Avenue
Amherst, OH 44001-2258**

Federal I.D. or SS # _____

Name and Address of Company:

Phone (440) 988-4212
Fax (440) 988-3749

TAX RATE IS 1.5%

For Period: _____

Due on or Before: _____

Total wages earned for work performed in City of Amherst

\$ _____

Total tax withheld for Quarter at 1.5%

\$ _____

Total wages withheld on for residents of Amherst **

\$ _____

Courtesy withholding at 1.5% **

\$ _____

\$ _____

Courtesy withholding at 0.5% **

\$ _____

Add if not paid by due date:

Late Penalty \$25.00

\$ _____

Interest at 3% per month

\$ _____

Total amount paid for: Year _____ Qtr: _____

\$ _____

Your check # _____

Make check or money order payable to : AMHERST INCOME TAX DEPARTMENT

- Please return this copy with your payment
- If you did not have employees this period, state "none" and return this form by due date.
- Please note any change of name, Federal I.D. or address
- **Please do not remit amounts under \$3.00**

** Courtesy withholding is tax withheld as a "courtesy" to those employees who are residents of Amherst but do not perform work in the city of Amherst. Courtesy withholding applies to non-resident businesses only.

Each employer within the city of Amherst, Ohio, who employs one or more persons, is required to withhold tax at the rate of 1.5% from all compensation paid to employees at the time the compensation is paid and is required to remit the amount withheld to the City of Amherst Income Tax Department. Nonresident businesses are required to withhold and remit the tax in accordance with ORC 718. All returns and payments are due on or before the last day of the month following the end of the quarter for the amount withheld during the preceding quarter. Delinquent payments are subject to the above penalty and interest charges as provided for in the Amherst Income Tax Ordinances. The failure of any employer to receive or procure a withholding form shall not excuse him from submitting a return or from remitting the tax withheld. Generic forms, which include all required information, will be accepted by the Amherst Income Tax Department.

I hereby certify that the information and statements contained herein are true and correct.

X _____
Authorized Signature

Date

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Telephone